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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 22nd October, 2021

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on Thursday 4th November, 2021 at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on the 7th October, 2021
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held on Thursday 7th October 2021 in Burnhope Community Centre at 6:00 pm.

Present:

Councillor D. Coates, Chair
Councillors J. Box, L. Clarke, T. Clarke, S.J. McCormick, C.J. McCulloch, T. Metcalf and G. Smith.

In Attendance

County Councillors D. Oliver and M. McGaun, and PCSOTonge.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors B. Henderson, P. Luther and I. McKeag.

Police Report

The Clerk read out the following Police Report:

<u>Category</u>	<u>Number of Incidents</u>
Transport	3
Public Safety	15
Anti-Social Behaviour	8
Alcohol Related	3
Domestic Incidents	2
Vulnerable Adults / Child	3
Mental Health	4
Total	38

PCSO Tonge had explained that parents had been spoken to with regard to anti-social behaviour and warnings issued. In addition the PCSO had visited the school and spoken to the children about anti-social behaviour and the impact it can have on both the village and their individual futures.

Harassment of a Neighbour

The Clerk reported that emails had been received regarding the harassment of a neighbour in the village.

The Chair advised that this issue had been forwarded to the Police. The Police intend to look into the matter with their partner agencies to see how it might be resolved.

Agreed that the Clerk contact the Police and ask for an update.

Partnership Report

Councillor McCormick reported that the AGM had been cancelled because of Covid related issues. A new date for the meeting had yet to be arranged.

Community Centre Report

Councillor Box advised that:

- activities in the Centre were picking up.
- The Toddler's Group and After School Club have both been well attended.
- The Lunch Club was attended by thirty persons.

Chair's Comments

The Chair explained that, in his report to the AGM, and in the Burnhope Wheel, he had omitted to mention that Harry Barron, Ken Barron and Freda Dawson had also stood down from the Parish Council.

Councillor Coates continued by paying tribute to each of the former Parish Councillors for the work they had undertaken over many years.

Minutes

Resolved that the Minutes of the Meeting of Burnhope Parish Council held on 2nd September, 2021 be approved as a correct record.

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
Burnhope Cricket Club (Junior Section) – Donation	500.00
British Gas _ Standing Charge for electricity for Christmas Tree Lights	12.25
Mazaars LLP - Audit	240.00
T. Kernahan – Web duties	46.10
HMRC – Clerk - Tax	90.00
P.D. Hughes - Salary	360.00
County Durham Association of Local Councils – Good Councillor Guide.	42.99
Total	1291.34

Correspondence

The Clerk reported the receipt of the following items of correspondence:

- HMRC – Update re tax changes
- K. Reynoldson – thank you letter re donation to Burnhope Cricket Club Junior Team.
- Area Action Partnership – Town and Village Fund.
- Durham County Council – Contact Information
- Councillor S. McCormick – Re Social Media Account. Councillor McCormick invited Members to consider setting up a social media account for Burnhope Parish Council. Councillor McCormick explained that, on several occasions, she had been asked to publish information using the Burnhope Partnership Facebook Page and she therefore suggested that the Parish Council set up a Facebook Page. Such a page would help people keep up to date with current issues in the Parish Area e.g. anti-social behaviour issues, provision of defibrillator etc. If the Council was happy to proceed with this initiative Councillors McCormick and McCulloch would be prepared to set up and manage the Facebook Account.

Agreed that the Council approve the creation of a Facebook Account to be set up and managed by Councillors McCormick and McCulloch.

Speed Activated Sign

Councillor Smith advised the meeting that there was no further information as to when the Speed Activated Sign was to be installed.

Agreed that the County Councillors seek information about this matter.

Play Areas

Three local residents attended the meeting of the Parish Council to address Members regarding additional play provision in the village. In particular they said that there was a very real need for a bike / skate park type of facility. The existing skate park adjacent to the HAGGRID allotments is currently locked following vandalism in the vicinity.

It was possible that only earthworks would be necessary for a bike track. Areas suggested as being suitable were adjacent to the football field near to the Garage Bar & Grille, or the site of the former Rose Garden.

Land ownership issues were raised in respect of both these areas – were they owned by Coal Industry Social Welfare Organisation or Durham County Council?

Councillor T. Clarke advised that he had been waiting some time for Durham County Council to contact him regarding the use of the football field.

It was **Agreed** that both County Councillors would examine these issues and report back to a future meeting of the Parish Council.

The Chair pointed out that, at present, the Parish Council did not have the funds for this type of project.

Access track adjacent to the Garage Bar & Grille

Councillor T. Clarke advised that, in recent years, he had carried out drainage and other works on the track which leads to allotments owned by Durham County Council. Councillor Clarke pointed out that further work to the track was needed but that he was not prepared to fund the work.

It was **Agreed** that both County Councillors would raise this matter with the appropriate County Council department.

Date of next meeting

The next meeting of Burnhope Parish Council will be held on Thursday 4th November 2021 at 6:00 p.m. in Burnhope Community Centre